

Generate Health

Generate Health mobilizes and inspires the St. Louis region to advance racial equity in pregnancy outcomes, family well-being, and community health. Generate Health is seeking a **full-time Manager of Strategic Initiatives**.

Purpose: Reporting to the Deputy Director, the Manager of Strategic Initiatives manages a formal network of stakeholders who coordinate support services for moms/families with perinatal behavioral health concerns.

The Perinatal Behavioral Health Initiative is poised for growth. This position will collaborate with partners to design and implement a plan for expanding and scaling the initiative using a racial equity lens.

Responsibilities:

Manage Perinatal Behavioral Health Network (PBHI)

- Recruit, nurture, and maintain strategic relationships with key stakeholders to participate in the network
- Recruit Co-Chairs, support co-chairs in developing meeting agendas and meeting facilitation
- Ensure active participation by key stakeholders through strong communication and engagement strategies
- Support consumer participation in PBHI leadership and leverage community voice
- Facilitate and promote initiative to priority audiences – policy makers, funders, community members
- Represent the agency on committees and other community initiatives as assigned
- Support partners in applying a racial equity lens to strategies and interventions
- Increase visibility and build community support for initiatives
- Report progress to the initiative partners to support continuous quality improvement
- Implement training opportunities for the network partners
- Design network meetings to highlight services/topics of interest to partners

Grant Management

- Manage initiative budget
- Prepare reports for funders and communicate progress
- Develop subcontracts with clear deliverables
- Manage subcontractors - review monthly subcontractor reports, conduct site visits, document communication with subcontractors, identify possible issues and concerns
- Determine resource needs of projects and partnerships
- Coordinate with appropriate internal staff and external partners to secure resources
- Oversee and coordinate evaluation of initiative objectives/goals
- Lead the development of future plans for the initiative

Skills, Knowledge, Abilities:

- Master's degree in public health, social work, community health nursing or related field preferred.
- Proven record of accomplishment over a minimum of 5 years in project management and working with community groups.
- Ability to engage community organizations.
- Prior experience participating in grant writing and implementing public and private grant projects.
- Experience in maternal and child health, behavioral health, and racial equity are preferred.
- Strong presentation and facilitation skills.
- Excellent computer skills, including internet research, databases, word processing, spreadsheets, database management software, email, and web and video conferencing such as Skype and WebEx.

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Competencies Required

- *Strategic orientation* – keeps big picture in mind when creating solutions, focus on needs and priorities of community as a whole, future oriented
- *Interpersonal savvy* – relates well to all kinds of people, builds effective relationships; uses diplomacy and tact, can diffuse high tension situations, steps up to conflict, find common ground and get cooperation, listens before judging, demonstrates respect for opinion of others, keeps people informed and up to date; communicates effectively verbally and in writing in a variety of settings; manages group process
- *Partnership builder* - Identifies opportunities and takes action to build strategic relationships internally and externally, Identifies partnership needs, exchanges information with potential partners, collaboratively determines mutual goals, facilitates partnership agreements, nurtures partnership
- *Collaborative leadership* – Promotes and generates cooperation among one’s peers to achieve a collective outcome, fosters the development of a common vision and fully participates in creating a unified team that gets things done
- *Innovation* – challenges the status quo, creates or seizes opportunities to improve effectiveness and outcomes, applies creative problem solving; takes smart risks and learns from mistakes
- *Politically astute* - tactful and attentive to the perspectives and competing interests of various internal and external stakeholders
- *Planning, organizing and measuring* – sets goals and measures, tracks progress, able to handle multiple activities at one time, uses resources effectively, can marshal resources to get things done, follows up to ensure results, provides sense of priorities, knows how to organize people and activities; knows what to measure and how to measure it
- *Continual and active learner* – grasps new information, seeks new sources of information to expand knowledge, skills and abilities, integrates knowledge into work, seeks improvement, makes complex understandable
- *Diversity* – supports and promotes environment that holds opportunities for all. Actively seeks opinions and ideas from people of varied background, experience, values, and enthusiastically works with all employees, partners and clients.

Type of work environment associated with the job- indoor, office setting. Travel by car through region to attend meetings in community settings. Occasional long distance travel to attend conferences. Work weekdays with flexible evening and weekend hours, ability to lift and carry boxes, office supplies and other materials needed for community meetings, workshops, conferences, and events.

To apply, send cover letter and resume to info@generatehealthstl.org. Please no phone calls.