

Generate Health Manager, Strategic Initiatives

Generate Health mobilizes and inspires the St. Louis region to advance racial equity in pregnancy outcomes, family well-being, and community health. Generate Health is seeking a **full-time Manager of Strategic Initiatives**.

Purpose: Jamaa Birth Village and Generate Health STL are increasing Black women's access to culturally congruent holistic maternal health services by building a sustainable doula workforce and integrating doula care into existing health and hospital systems. Reporting to the Director of Planning and Partnerships at Generate Health, the Manager of Strategic Initiatives oversees and facilitates the strategic vision and forward momentum of the St. Louis 360 Doulas initiative. This position will develop and maintain partnerships, promote fiscal and programmatic compliance, and serve as a liaison for Merck and peer Safer Childbirth Cities grantees. This position will work in tandem with the Administrative Coordinator at Jamaa Birth Village to ensure consistent feedback loops and feasible mechanisms of communication across all project partners, including Jamaa Birth Village and the St. Louis Doulas of Color Collective. This position is critical to ensuring a cohesive, focused project that authentically engages stakeholders and partners.

Responsibilities:

Project Management

- Manage planning, implementation, day-to-day project management, communications and coordination with stakeholders and partners
- Coordinate with appropriate internal staff and external partners to ensure the key project activities, milestones and deliverables are implemented.
- Support partners in applying a racial equity lens to strategies and interventions
- Increase visibility and build community support for the initiative
- Report progress to the initiative partners to support continuous quality improvement
- Manage initiative budget
- Prepare and ensure timely submission of progress and financial reports for funders
- Communicate progress to partners, community, and system leaders
- Oversee and coordinate evaluation efforts of initiative objectives/goals
- Support development of future plans for the initiative
- Represent the agency on committees and other community initiatives as assigned

Skills, Knowledge, Abilities:

- Master's degree in public health, social work, community health nursing or related field preferred
- Proven record of accomplishment over a minimum of 5 years in project management and working with community groups
- Ability to engage community organizations and underserved communities
- Able to apply a racial equity lens to address structural inequities, privilege, and power dynamics in the work
- Experience in maternal and child health and understanding of doula care/services is preferred
- Strong presentation and facilitation skills
- Excellent computer skills, including internet research, databases, word processing, spreadsheets, database management software, email, and web and video conferencing such as Zoom and Teams. Expertise in social media outreach and engagement

Competencies Required

- *Strategic orientation* – keeps big picture in mind when creating solutions, focus on needs and priorities of community as a whole, future oriented

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- *Interpersonal savvy* – relates well to all kinds of people, builds effective relationships; uses diplomacy and tact, can diffuse high tension situations, steps up to conflict, find common ground and get cooperation, listens before judging, demonstrates respect for opinion of others, keeps people informed and up to date; communicates effectively verbally and in writing in a variety of settings; manages group process
- *Partnership builder* - Identifies opportunities and takes action to build strategic relationships internally and externally, Identifies partnership needs, exchanges information with potential partners, collaboratively determines mutual goals, facilitates partnership agreements, nurtures partnership
- *Collaborative leadership* – Promotes and generates cooperation among one’s peers to achieve a collective outcome, fosters the development of a common vision and fully participates in creating a unified team that gets things done
- *Innovation* – challenges the status quo, creates or seizes opportunities to improve effectiveness and outcomes, applies creative problem solving; takes smart risks and learns from mistakes
- *Politically astute* - tactful and attentive to the perspectives and competing interests of various internal and external stakeholders
- *Planning, organizing and measuring* – sets goals and measures, tracks progress, able to handle multiple activities at one time, uses resources effectively, can marshal resources to get things done, follows up to ensure results, provides sense of priorities, knows how to organize people and activities; knows what to measure and how to measure it
- *Continual and active learner* – grasps new information, seeks new sources of information to expand knowledge, skills and abilities, integrates knowledge into work, seeks improvement, makes complex understandable
- *Diversity* – supports and promotes environment that holds opportunities for all. Actively seeks opinions and ideas from people of varied background, experience, values, and enthusiastically works with all employees, partners and clients.

Type of work environment associated with the job- indoor, office setting. Temporarily remote through December 2021. Travel by car through region to attend meetings in community settings. Occasional long distance travel to attend conferences. Work weekdays with flexible evening and weekend hours, ability to lift and carry boxes, office supplies and other materials needed for community meetings, workshops, conferences, and events.

To apply, send cover letter and resume to info@generatehealthstl.org. Please no phone calls.